

**iTaukei Land Trust Board**

**TENDER 014/2022 - TENDER FOR PROVISION OF ELECTRICAL WORKS/MAINTENANCE AT TLTB OFFICE, 431 VICTORIA PARADE, SUVA.**

The iTaukei Land Trust Board invites Tenders from suitable Companies for the provision of electrical works/maintenance at iTaukei Land Trust Board Office, 431 Victoria Parade, Suva

As part of the Tender, you’re required to provide tender submissions on the following:

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| **Item** | **Scope of works** |
| 1. | Undertake all electrical works required at TLTB Head office |
| 2. | Provision of all electrical maintenance service in compliance to Energy Fiji Ltd standards |
| 3. | Contractor to be a licensed Electrician that have specialist for repairs and maintenance of electrical component on both interior and exterior of the building |
| 4. | Contractor must give priority to TLTB upon ad-hoc request or any emergency issues encountered in the office |
| 5. | It will be expected of the service provider to check and rectify electrical connections in switchboard, distribution board, light switches, power point socket and electrical motors at all level; |
| 6. | Contractor shall provide all supplies, personnel, equipment, tools, materials and other items or services necessary to perform the management and minor operation inside and outside the premises. |
| 7. | The Contractor must give TLTB maintenance requests top priority and attention. The service provider shall provide the following items:* OHS Attire
* Working equipment
* Transportation
 |
| 8. | Contractor must submit to TLTB Head Office a work order identifying the work to be performed. |

Bidders seeking further clarification on the Tender process shall liaise with Administration Officer on 9995023.

The tender advertisement and Terms of Reference can also be obtained via website: [www.tltb.com.fj](http://www.tltb.com.fj).

Vendors are requested to submit their Tenders in sealed envelopes, clearly marked: “**TENDER – Provision of Electrical works/maintenance - TLTB Office, Suva”** and to be place in the Tender Box located at first floor, TLTB Building, 431 Victoria Parade, Suva.

Written expression is to be addressed to:

**The Chairman
Tender Committee
iTaukei Land Trust Board
GPO Box 116
431 Victoria parade, Suva**

Late submission will not be acceptable. TLTB reserves the right to accept, reject or negotiate with one or all the bidders. This Tender **closes on 27th May 2022.**

**ITAUKEI LAND TRUST BOARD.**