



Ref : 7/2021

The Manager

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RE : TENDER 7/2021 – SUPPLIER OF NEW VEHICLES

1. The iTaukei Land Trust Board (TLTB) invites written signed tender/s from eligible bidders for the Supplier of vehicles on the specification attached.
2. Competitive bidding will be conducted in accordance with TLTB procurement procedures and guidelines an open to all eligible suppliers.
3. The following will form part of the Bidding Documents for the above :-
 - 3.1 TLTB General Terms & Conditions in Section 1
 - 3.2 TLTB Fleet Requirement
4. Bids must be Hand delivered and should reach the Tender Box before on At the TLTB Buildir Suva.
5. Late Tenders will not be considered.
6. The lowest tender may not necessarily be accepted.
7. Failure to comply with the requirements of the bidding Documents, may invalidate your tender bid.

Yours faithfully,

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Sailosi Babakobau

Secretary – TLTB Tender Board Committee

SETION 1 : - GENERAL TERMS AND CONDITIONS

1. The company particulars required and the specification requirements attached will apply to this tender.
2. Tenderer(s) responding to this tender must be of good repute and should be in a position to provide the TLTB with quality transactional services. A brief history of the company's background shall also be submitted.
3. Price to be quoted VAT inclusive
4. Where prescribed forms are provided, this must be completed with relevant information and furnished with other tender documents accordingly, as part of the tender requirements.
5. Tenderer(s) to note that by tendering, the bidder is taken to have authorized the TLTB to inspect their warehouse, office, or other premises and access any information (including financial) it may so require.
6. Tenderer (s) must quote price separately for each item and not on whole lot basis and price should be valid for period of 90days before award.
7. Right is reserved to make award to the tenderer whose tender is considered most advantageous to TLTB.
8. Right is reserved to split the award amongst the tenderers to cater for the order on the basis of specified area or instruction or to make collective award to a single supplier.
9. Right is reserved to return the goods if wrongly supplied at the suppliers expense.
10. Right is reserved to terminate the services from the successful tenderer in the event of the undue delay in delivery or unsatisfactory supplier performances.
11. In the event that delivery cannot be met, the LPO should be returned.
12. The successful tenderer shall upon request by the TLTB Tender Board to produce all documents supporting the pricing of the commodities under the tender.
13. The payment of the supplies will be made upon satisfactory execution of the order in compliance with tender prices, delivery time full supply of quantity.
14. Tenderers to submit their bids on their official letter head, clearly written or typed, signed with all relevant contact details clearly specified. Tender will be regarded as invalid if there is any alteration and use of white ink.
15. Tenderer/s must clearly specify : -
 - Currency used
 - Delivery time
 - Warranty period
 - Back up services
 - Price validity
16. The quantity stated is an estimated probable requirement for a period of 12 months and vary during the time purchase. Price should remain firm accordingly within the period and any variation in price during the contract period will not be accepted.
17. Product samples and technical literatures/broaches of the items shall be submitted together with the tender. Demonstration is necessary whenever requested to do so.
18. Bidders are required to specify precisely the warranty period for the item under tender.
19. Mark the envelope clearly as **" TENDER NO. 7/2021 SUPPLIER OF NEW VEHICLES"**
20. The tenderer should be addressed to the Chairman, TLTB Tenders Board, PO Box 116, Suva. Sealed tender/s cover also be placed in the Tender Box provided at the iTaukei Land Trust Board, 1st Floor, Suva.
21. All written offer/s in respect of this tender should reach the tender box at the stipulated time and date.

22. All information submitted will be kept strictly confidential and will be used only for the purpose of the tender award.
23. Late Tender will not be considered.
24. Any price increase after the close of tender will not be considered.
25. Any tender not complying with these conditions may be rejected.
26. All conditions listed herein shall form part of the contract whenever a contract arrangement is drawn up between the successful tenderer and TLTB.
27. The lowest or any tender may not necessarily be accepted. TLTB will inform all tenders of the result of the tender within 60 days of the closing date.
28. The tenderer/s failing to comply with the above term and conditions and requirements of the tender may render their tenders invalid.

TLTB FLEET REQUIREMENT

1. 4WD TWIN CABS - STANDARD

I. Standard Equipment

- 2.5L Power Steering
- Power Windows
- Central Locking
- Rear Bumper Steel Flat Paint
- Frame with stopper
- PVC Bench Seats
- Air Conditioner
- Front and Rear Mud Guards
- AM/FM Radio
- Single CD/MP3 Player with Remote
- IPOD Connection
- Standard Front Heater
- Short Pole Antenna
- Front and Rear Seat Belts
- Overhead Console
- Map Lamp Illuminated Entry
- Dome Lamp illuminated entry
- Air Bags- Drivers & Passengers
- Anti-Lock Braking System
- Security wireless door lock
- Security anti-theft system
- AUX & USB Port
- Manual , Standard tools
- Console box with lid & Cup Holder